TORRANCE PRESS

Christmas Cleanup Job Hints

If you find blobs of candle wax on your best tablecloth, scrape away as much as possible, then place the spots between clean white blotters and press with a warm iron, changing the blotters as they become soiled. If there is still a faint stain, sponge with carbon tetrachloride or another grease solvent and launder the cloth in hot suds.

To remove cranberry spots or coffee stains from a white cloth, stretch the spots over a bowl, then pour boiling water on them from a height of two or three feet. To avoid scalding your fingers, use a rubber band or string to secure the cloth around the bowl before you start pouring.

Stains caused by dinner wines and cream sauces can be sponged out with warm soap or detergent suds, then rinsed thoroughly. And the sooner you get after the spots, the easier they are to remove.

Meat juice stains should be soaked in cold water, then sponged with warm suds. Gravy spots should be sponged with cold or lukewarm water immediately after the table is cleared before they have time to "set." Lipstick marks can be removed from napkins by rubbing them first with Valycerine, then washing in warm suds.

The job if "undecking" the halls of their boughs of holly can be almost as much fun as putting them up if the whole family helps.

The tired tree is the main item to be dismantled. By using an assembly line technique, you'll be surprised at the speed with which the tree and its ornaments can be whisked away.

Let the tallest member of the family hand down the ornaments one at a time to one of the older youngsters who wipes each one off with a sudsy sponge before handing it on to the next helper. He dries the ornament, wraps it in tissue, and packs it away in a partitioned box. This box goes at the bottom of the big carton used for storing the tree decorations. The tinsel goes next, then the star or angel for the top of the tree, and the lights last.

Next year, all you'll have to do is open the carton and trim the new tree by starting with the items on the top of the box, working down. What's more, everything will



be shining clean and ready to use.

Put a sheet on the floor and lay the eld tree in it for carrying through the house without leaving a trail of dry needles. And if you find your carpet littered with tiny bits of fluff from the cotton batting at the tree base, vacuum up as much as you can, then take up the last bits with one of the little rough sponges used on suede shoes.

Carry another carton or basket to the living room to gather other bits of greenery from the mantel, doorway and mirror without scattering needles or dried holly berries on the floor.

Remove the ribbon for emartificial wreaths and dip quickly in warm soap or detergent suds, rinse, then dry throughly before storing for next Christmas. The ribbon can be pressed face down under a piece of waxed paper to regain its original crispness.

SBA Management Courses Slated At Universities

Universities, colleges and other educational institutions in this area will conduct administrative management courses between now and April for the benefit of small business owners and managers under the Small Business Adminitration's co-sponsored program, Donald Mc-Larnan, regional director of the SBA for Southern California announced this week.

Courses are conducted by educational institutions, usually during the evening hours, and most are held for an 8-week period, with tuition fees paid to the schools by the enrollees. The courses are co-sponsored by the Small Business Administration for small business owners and managers, and cover a wide variety of management subjects

McLarnan pointed out that individuals wishing to register for courses should get in touch with the SBA Regional Office, or contact the educational institution directly. He explained that other courses are being scheduled and will be announced later.

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